Djanogly City Academy Post 16 Admissions Policy 2027-2028

Department:	Education
Policy Owner:	Head of Governance
Date of Board approval:	7 February 2026

Statutory Framework

The Tapestry Learning Partnership (Tapestry) is the admission authority for Djanogly City Academy, with the administration and implementation of the policy being delegated to the local governing body (LGB). Djanogly City Academy is required to act in accordance with the School Admissions Code 2021 and the School Admissions Appeal Code 2012, which is available at: https://www.gov.uk/guidance/academy-admissions

General Principles

At Djanogly City Academy we offer a range of high-quality academic qualifications which enable students to progress to university and into the most competitive job and training opportunities. We are offering academic options and in order to be admitted to Post 16, students must meet certain minimum entry requirements.

Our policy is also to ensure that all students accepted into Post 16 are placed on appropriate courses in which they are likely to succeed. For this reason, we ask all students to attend a meeting with a member of the Post 16 team to discuss the most suitable courses of study based on their expected GCSE results.

Students in Year 11 at Djanogly City Academy will be encouraged to apply for Post 16. We will also accept applications from students wishing to transfer to Djanogly City Academy from another school. In all cases, the same admissions criteria will apply.

Admission Number

We have a published admission number (PAN) of a capacity of 120 applicants, of which 20 may be considered from external applications.

GCSE mathematics and English

Applicants who have not attained grade 4 or better in English (language or literature) and/or mathematics at GCSE will be required to re-take the course in Post 16 up until the point at which a grade 4 or better is attained. These are the only Level 2 options available to Post-16 students at Djanogly City Academy.

Oversubscription Criteria

In the event of Post 16 being oversubscribed after the admission of

(i) Any applicant with an Education Health Care Plan (EHCP) which names the academy and who meet the academic entry criteria

and

(ii) Looked After Children (LAC) and Previously Looked After Children (PLAC) who meet the academic entry criteria

[Places will first be allocated to a 'looked after child' or a child, including those children who were in state care outside of England, who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. State care is defined as being in the care of

public authorities, religious authorities or other organisations that act in the public benefit and could encompass a wide range of institutions. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22(1) of the Children Act 1989 at the time of making an application to a school. An adoption order is an order under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Action 2002 (see section 46 adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989 as amended by section 12 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).]

The following criteria will be applied in order when offering places:

1. Students in Year 11 at Djanogly City Academy who meet the entry requirements stated below
2. Students from other schools or colleges who meet the entry requirements stated below and live within the Academy's catchment area. Details of the Academy's catchment area can be found on our website.
3. Other students.

In the event of oversubscription within any of the criteria listed above, preference will be given to applicants who live closest to the academy gate, as measured by Google Maps and address postcodes.

Basic Entry Requirements for Djanogly City Academy Post 16

Condition 1: All applicants must have a minimum of 5 GCSEs at grades 9-5.

Condition 2: In addition, all applicants must achieve at least a grade 5 in the subjects that they wish to study at A-level. In some subjects this may be a grade 6.

N.B. All offers are subject to a suitable report from the most recent previous education provider, including good attendance and punctuality rates; and all offers are subject to successful interview with a member of the Post 16 team.

Offers

Offers are based on the predicted grades given by the applicant's current school and subject to any timetabling or resource constraints resulting in a high level of oversubscription for the subjects the applicant has chosen to study.

Where subjects are oversubscribed by applicants who have all achieved the two conditions above, priority will be given to those applicants who have achieved the highest grades.

Exceptional Circumstances

It is important that appropriate provision is made for applicants in exceptional circumstances. For some applicants, reasonable discretion may be exercised for an individual young person who could benefit from the programme offered by Post 16 but, because of his/her exceptional circumstances, has not met the minimum entry criteria. These circumstances may include applicants with English as a second language, where the current school can demonstrate that the applicant would benefit from attending Post 16, but may not meet the minimum entry criteria. Any placement in this category would require careful discussion and the views of the school and any potential prejudice to the provision of efficient education and/or the efficient use of resources as a result of the placement would always be considered before a decision is made. The incidence of such cases is expected to be low.

We are aware that exceptional circumstances do sometimes affect applicant's grades. As such it may be that we make an offer to an applicant who does not achieve, or is not expected to achieve the minimum entry criteria or individual subject criteria.

Right to Appeal

Further details of the appeal procedure will be provided with the letter explaining why an application has been refused, information about the right to appeal, the deadline for lodging an appeal and contact details for making an appeal (which must be submitted in writing). Appeals may be lodged by either the parent/carer or the applicant.

Post 16 Admissions Calendar

The deadline for applications is 31st January. Applications after this date will still be considered although some course combinations may not be possible.

Applicants are required to make a formal application via the school website. All applicants will be required to attend a meeting to discuss their options. Interviews following applications will be held from February each year.

Other specific dates will either be available on the school website or communicated directly in correspondence.