DJANOGLY CITY ACADEMY

Careers Education, Information, Advice and Guidance (CEIAG) Policy Statement on Provider Access

2026-2027

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Introduction:

This policy sets out the academy's arrangements for managing the access of providers to scholars at the academy, for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

Rationale:

High quality careers Education and Guidance plays an essential role in the development of young people. At Djanogly City Academy we are providing opportunities that ensure that our scholars are prepared for the workplace and wider adult life. This is done by developing a clear understanding of the world of work; including routes to different jobs and careers that they will find engaging and rewarding. We ensure that they have the time and support to build their personal development and career management skills to safeguard their futures. Scholars at all key stages are supported in choosing their pathways to ensure that they can improve their life opportunities and contribute to a successful society. We ensure that SEND scholars take an active role in our careers programme by making reasonable adjustments to ensure they can access meaningful encounters.

As the number of routes at post 16 & post 18 increase we ensure that all our young people at Djanogly City Academy have a full understanding of these options and how to successfully access them. This includes apprenticeships, T- Levels & High Technical Qualifications as well as A-Level & University routes. This allows Djanogly City Academy to fully comply with the "Baker Clause" and updated legislation.

Scholar Entitlement:

All pupils (scholars) in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point:

  Two encounters for pupils (scholars) during the 'first key phase' (Year 8/9) that are mandatory for all scholars to attend.

  Two encounters for pupils (scholars) during the 'second key phase' (Year 10/11) that are mandatory for all scholars to attend.

  Two encounters for pupils (students) during the 'third key phase' (Year 12/13) that are mandatory for the school to offer to our Sixth Form but are optional for the scholars to attend.

All provider encounters will be meaningful, allowing pupils (scholars/students) to hear directly from providers of approved technical education qualifications and apprenticeships, ask questions and obtain information about future pathways.

Management of Provider Access Requests:

Procedure

A provider wishing to request access should contact the Careers Leader, Mr Alexander McCafferty - careers@djanogly.notts.sch.uk

Opportunities for access

This Provider Access Policy Statement is published on the academy website alongside the Careers Programme.

Events integrated into the academy's careers programme, will offer providers an opportunity to come into the academy to speak to scholars and/or their parents/carers.

Please contact our Careers Leader to identify the most suitable opportunity for you.

Opportunities for access can be granted or refused based on but not restricted to:

- Parental consent
- Serious safeguarding concerns or medical reasons
- External examinations

Premises and facilities

The academy will make suitable rooms available for discussions between the provider and scholars, as appropriate to the activity. The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature which will be held with the Careers Leader and made available to scholars where appropriate.

DBS

Visitors that will be holding sessions over several weeks will need to provide written assurance from their employer that appropriate DBS checks have been completed. This should be sent to our HR department at HR@djanogly.org. Visitors will be supervised during their school visit.

How will Djanogly City Academy work with providers:

Djanogly City Academy will organise events through the Careers Leader. This will be coordinated through email or through telephone conversation to ensure that scholars at all key phases are able to access relevant information. The academy will accept submissions for online sessions.

Examples of Providers during 2025/2026:

- Nottingham College
- Access Training
- Galiford Try

- Nottingham Forest Community Trust
- Nottinghamshire Police
- Royal Air Force
- Ideagen
- Experian
- Equifax
- Nottingham University Hospitals
- Into University
- Nottingham Trent University
- AECOM
- Futures For All
- University of Nottingham

Review of this policy

This policy is reviewed on an annual basis.

Date revised: This policy was last reviewed and revised in September 2026

Review date: September 2027