Djanogly Learning Trust

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Djanogly City Academy

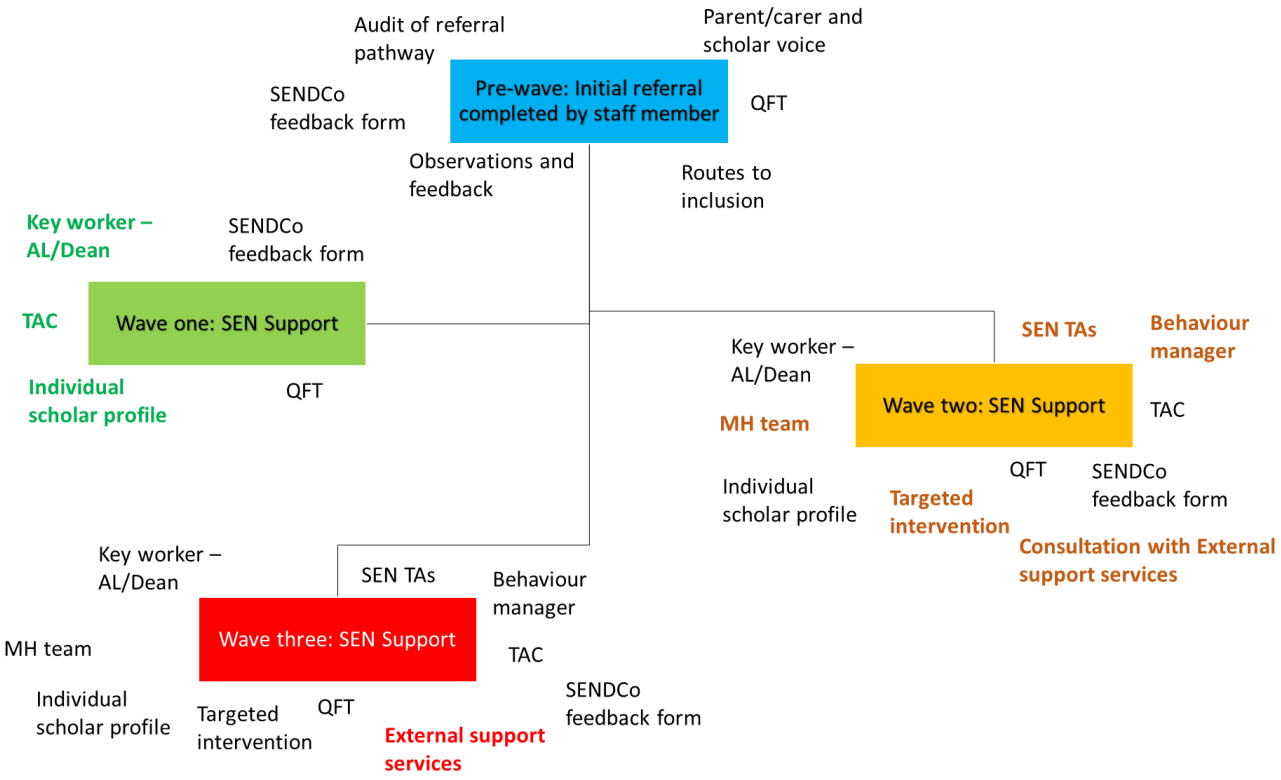
Parent/Carer SEND Handbook 2025/2026

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What are the 4 main areas of need for Special Educational Needs?	Cognition and Learning Communication and Interaction Social, emotional, and mental health Sensory and or physical
Who is the Special Educational Needs Co-ordinator (SENDCo) at Djanogly City Academy?	Anna Nesbitt – SENDCo (Jim Dunning – SENDCO, Maternity Cover) Ellie Williams – Assistant SENDCo
How do I contact the SENDCo?	Call our reception number or email A.Nesbitt@djanogly.notts.sch.uk j.dunning@djanogly.notts.sch.uk
What should I do if I am concerned that my child might have a special Educational Need?	Speak to your child's class teacher or tutor about your concerns.
What is DCA's SEND policy?	The SEND policy contains information relating to how we identify pupils with SEND and what provision we offer for children with SEND.
Where can I find DCA's SEND policy?	DCA's SEND policy can be found on our school website under the 'SEND' tab.
What is the Local Offer?	The Local Offer provides information for children and young people with SEND and their parents or carers in a single place. It shows families what they can expect from a range of local agencies including education, health and social care.
Where can I find the Local Offer?	Nottingham City's version of the Local Offer can be found on in our SEN policy Special Education Needs & Disabilities Local Offer | Ask Lion - Nottingham City Directory

Djanogly City's Graduated approach



The overview above shows our graduated approach to support for scholar's who are identified as potentially needing or needing SEN support. Initial concerns can be raised by staff members at any point, this may be done in consultation with a parent/carer. We will explore initial concerns using a range of assessment tools, for example, R2I. Adaptations will be put in place for the young person, and they will be added to our SEN monitor register. If your child moves on to Wave one, they are then identified as having SEN support and will be receiving provision that is additional to and different from their peers. The graduated response and assess, plan, do, review cycle will be followed as below:

Assess	Assessments will be completed including staff round-robins, scholar voice, parent/carer voice, observations.
Plan	A meeting will be held with a member of the inclusion team to discuss the provision needed for your child. This will then be shared with the relevant staff.
Do	The provision will be put in place by the staff identified. If needed, and with your consent we might seek the support of external agencies. Your child will have an ISP (individual scholar profile) plan created, which will be shared with staff outlining the adaptations and provision needed. This is tracked using a provision map programme called Edukey.
Review	We hold 3x SEN review meetings a year, parents/carers are invited in to review their child's provision and discuss any changes needed. We will hold more regular reviews for scholars in receipt of HLN and/or and EHCP. EHCP reviews are held annually, as are medical reviews for your child's HCP (Health care plan).

Outside Agencies

In the Graduated Response, we will call on the support of external agencies. Depending on the child's greatest need and barrier, we will select the most appropriate agency. Often the process will begin with an observation or assessment of the child and a parent consultation to ensure there is a full picture of the child's needs in school and at home.

All outside agencies offer the following support.

- Observations
- Parent consultations
- Assessments
- Identifying barriers
- Support strategies
- Resources
- Training

Useful Websites

Below is a list of useful websites. These are the agencies we work closely with as a school:

Autism Team	Autism Team (SEND Inclusion Support Services) | Ask Lion - Nottingham City Directory Home - Rainbowpcf
Learning Support Team	Learning Support Team (SEND Inclusion Support Services) | Ask Lion - Nottingham City Directory
Mental Health Support Team	Mental Health Support Teams (MHSTs) | Ask Lion - Nottingham City Directory CAMHS Mental Health Support Team (MHST) | Nottinghamshire Healthcare NHS Foundation Trust
Educational Psychology service	Educational Psychology - Nottingham City Council