Djanogly City Academy Sixth Form

How to Plan a Revision Timetable

Steps to Follow

1. Assess your understanding past papers and exam questions
2. Using your mark schemes to Assess understanding
3. Action your revision by RAG rating your topics
4. Then putting a **revision timetable** together to focus your revision

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3 A's of Exam Preparation

ASSESS

- Complete knowledge tests and answer past exam paper questions
- Check your knowledge and understanding against mark schemes and examiners reports
- Identify areas in need of more revision

ACTION

- RAG rate each topic for each subject
- Produce revision materials i.e mind maps, flash cards, revision summary notes
- Use revision strategies to recap information i.e 2 Slow -1 Fast, Write-Review-Right, Know the Skills, Peer to Peer Teaching

APPLY

- Complete further past exam paper questions
- Use mark schemes to assess knowledge and understanding of short answer questions
- Submit extended responses (essays) to staff for marking

Mix up subjects and topics for greater impact!

Putting the Revision Plan Together

"What do I know now, that I didn't know an hour ago?"

1. Start by identifying when you will NOT be revising. It is important that you keep your hobbies going.

Then consider the following before you start writing in your subjects/ topics:

In every 1 hour block, put in activities that:

- Will take you no more than 50 minutes to complete. This could be one task, or a number of smaller tasks. Make sure you can complete these tasks in the 50 minute slot
- Has **specific** tasks set out e.g not just 'PE', but 'learn the components of fitness' or 'complete 2 extended length questions focusing on…..'
- You must know exactly what your 50 minute task is going to be during every hour.

“What do I know now, that I hadn’t an hour ago?”

Remember - Producing revision material (e.g flash cards, mind maps etc.) is not revision. Revision is actively do something with the content.

Consider the activities in the revision questionnaire (inside your revision booklet) – these are revision techniques and should be written alongside the topic/ content you are going to revise to show how you are going to revise it.

Now go ahead and start planning

1. Insert your lessons throughout the week into the timetable.
2. Insert when you will be completing homework set by your teachers. This is usually the period after it is set.
3. Now plan in times for some pro-active study.
4. You are now ready to put in your **revision topics** based on your RAG rating. Consider how much time you think you need to spend on each topic. You can plan this forward over a period of 2 weeks.
5. At this point, you would need to 'Assess' again and then 'Action' through RAG rating your topics again. You then plan your revision over the next 2 weeks.
6. At the end of the ½ term re-plan using the same process.