DJANOGLY CITY ACADEMY

Careers Education, Information, Advice and Guidance (CEIAG) Policy Statement on Provider Access

2024-2025

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Curriculum Policy

2024-2025

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Introduction:

This policy sets out the academy's arrangements for managing the access of providers to scholars at the academy, for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement:

All scholars in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point:

  Two encounters for scholars during the 'first key phase' (Year 7/8/9) that are mandatory for all scholars to attend.

  Two encounters for scholars during the 'second key phase' (Year 10/11) that are mandatory for all scholars to attend.

  Two encounters for scholars during the 'third key phase' (Year 7/8/9) that are mandatory for the school to put on but are optional for the scholars to attend.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the range of academic and technical courses.

Management of Provider Access Requests:

Procedure

A provider wishing to request access should contact the Careers Leader, Mr Alexander McCafferty - careers@djanogly.notts.sch.uk

Opportunities for access

A number of events, integrated into the academy's careers programme, will offer providers an opportunity to come into the academy to speak to scholars and/or their parents/carers.

Please contact our Careers Leader to identify the most suitable opportunity for you.

Opportunities for access can be granted or refused on the basis of but not restricted to:

- Parental consent
- Serious safeguarding concerns or medical reasons
- External examinations

Premises and facilities

The academy will make space available for discussions between the provider and scholars, as appropriate to the activity. The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature which will be held with the Careers Leader and made available to scholars where appropriate.

DBS

Visitors that will be holding sessions over a number of weeks will need to provide a letter of assurance from their employer stating their DBS number. This should be sent to the HR advisor, Rebecca Bergin R.Bergin@djanogly.notts.sch.uk. Visitors that have not provided this letter will need to be supervised at all times during their school visit.

How will Djanogly City Academy work with providers?:

Djanogly City Academy will organise events through the Careers Leader. This will be coordinated through email or through telephone conversation to ensure that scholars at all key phases are able to access relevant information. The academy will accept submissions for online sessions.

Visitors through the year include:

- Nottingham College
- Equifax
- ASK Apprenticeships
- Nottingham Forest Community Trust/Ideagen
- Nottinghamshire Police
- NCS
- Nottingham City Care

Destination Data (2023 Leavers):

	Schools and NEET Team A														
	Continued Education in School		College of Further Education		Training - Not Employed		Employment with planned training		Employment without planned training		Not in Education, Employment or Training		Not Known		**Total**
	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	
Djanogly City Academy	38	23.0%	106	64.2%	4	2.4%	1	0.6%	5	3.0%	4	2.4%	7	4.2%	**165**
Total	**38**	**23.0%**	**106**	**64.2%**	**4**	**2.4%**	**1**	**0.6%**	**5**	**3.0%**	**4**	**2.4%**	**7**	**4.2%**	**165**

Review of this policy

This policy is reviewed on an annual basis.

Date revised: This policy was last reviewed and revised in September 2024

Review date: September 2025